

Minutes of a Meeting of Livesey Parish Council held on 13 September 2019 at Livesey Parish Community Hall, York Terrace, Feniscowles, Blackburn.

Present: Cllrs J Malowana – Murphy (in the Chair), D Hardman, K Malowana - Murphy, C Hardman and J Pearson.

### **5516 Apologies for Absence**

There were apologies for absence from Cllr J Croasdale.

### **5517 Declarations of Interest**

Declarations of interest were received from, Cllr J. Malowana - Murphy Livesey Parish Hall Committee, Rosebay Wood Group, Livesey Library and St Pauls School. Cllr K Malowana-Murphy Livesey Library. Cllr D Hardman Planning, Immanuel Scouts and Cherry Tree Cricket Club. Cllr C Hardman Immanuel Guides. Cllr J Pearson Rosebay Wood Group, Planning and Feniscowles Trust.

### **5518 Minutes of the Meeting held on 12 July 2019**

**RESOLVED:** that the Minutes of the Meeting held on 12 July 2019, having been circulated, be received as a correct record, and be approved and signed by the Chairman.

### **Meeting adjourned at 7.40pm for local issues**

Details of local issues are included in the clerk's report.

### **Meeting reconvened at 8.05pm**

#### **5519 Accounts**

**RESOLVED:** that the following accounts be approved:

Clerks Salary: £ 313.60, HMRC: £207.20 (July-Sept 2019), Flooring repairs £ 140.00, Defibrillator Installation: £ 150.00, Office Expenses: £ 53.72, Insurance: £ 300.00.

#### **5520 Planning**

There were 7 planning applications on the schedule. Councillors wanted more information on planning application Ref: 10/19/0662 which had deviated from the local plan regarding house building, and wanted the land ownership clarified on planning application Ref: 10/19/0748.

**Action: the clerk was asked by councillors to contact the Borough Council regarding the two applications to seek further clarification.**

### **5521 Rosebay Wood**

Cllr Pearson updated councillors on the area around Rosebay Wood and some of the issues regarding drainage and the flow of water, around the Hordens and St Michaels Close. Talks with the developer were ongoing. Councillor Pearson would keep councillors updated on future information.

### **5522 Defibrillator for the Parish Hall.**

The equipment had been installed and needed to be registered with the Ambulance Service. There would then be training required on the use of the Defibrillator.

***The clerk to contact the Ambulance Services to ask about dates for training.***

### **5523 Land Registry.**

Cllr Pearson had contacted a solicitor and preliminary work had been carried out. There would be a further update on progress made at the next meeting. The cost of the work from the solicitors would be in the region of £650 to £850 depending on the amount of work involved.

***Action: Councillors agreed that Cllr Pearson would continue to liaise with the solicitor in order to bring this work to a successful conclusion.***

### **5524 Vacancies**

The Parish Council currently have two vacancies. The clerk had put an advert on the Parish notice board highlighting the vacancies. The closing date had been set at 30 September 2019. To date there had been no interest shown.

### **5525 To Receive Items for Information**

There were no items for information.

## **Exclusion of the Public and Press**

### **5526 Financial Position 13 September 2019**

The clerk had circulated to Councillors the latest financial position of the Parish which related to 13 September 2019.

***The financial position was noted and approved by Councillors.***

### **5527 Donation Requests**

***As Cllrs D Hardman and C Hardman had an interest in this agenda item they left the meeting so that the existing councillors could discuss the business at hand.***

The clerk had circulated two letters asking for donations. The first letter had been received from within the Parish and was accepted, and a donation of £500 agreed. The second letter was from outside the Parish and was not accepted, as any grant or donation would only be agreed if the requester was from within the Parish boundary.

***Following the conclusions, the two councillors rejoined the meeting.***

***Action: the clerk was asked to put the donation request on the October 2019 payments schedule.***

### **5528 Grants 2019-20**

At the last meeting in September 2019 councillors had agreed the grant funding for 2019-20. The total amount that would be paid to Organisations/Groups would be £8050.00. The successful applicants would be invited to the November 2019 Parish Council Meeting.

***Action: the clerk to invite successful applicants to the November 2019 meeting.***

### **5529 Community Hall Insurance**

The renewal date for the insurance for the Community Hall was 20 September 2019. The new insurance company was Allied Westminster who required much more detailed information. For the future the company suggested that it would be more appropriate for the Community Hall Committee to take charge of ensuring that all questions had been answered correctly and then inform the clerk who would make the necessary payment. One of the stipulations for renewal was that there was a current Fire Inspection Certificate in place. The clerk had no evidence of such a certificate and advised councillors that if this was not in place within 30 days of the renewal then the insurance would be invalid.

***Action: the clerk to speak to Mr I Simm who was a member of the Community Hall Committee to ascertain if there was a certificate or if not ensure an inspection was carried out as a matter of urgency.***

### **5530 Date and Time of Next Meeting**

**RESOLVED:** that the next meeting of Livesey Parish Council will take place on **Friday 11 October 2019 at 7.30pm** at Livesey Parish Community Hall, York Terrace, Feniscowles, Blackburn.